

Trustees' Annual Report for the period

Period start date Period end date
From 01 08 2019 **To** 31 07 2020

Reference and administration details

Charity name	Chiswick Saturday Music Centre		
Other names charity is known by			
Registered charity number (if any)	1017022		
Charity's principal address	10 Silver Crescent		
	London		
	Postcode	W4 W4 5SE	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Oana Predescu	Chair	1/4/19 –	
2	Jonathan Milne			
3	Adelina Romeo	Secretary		
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5	Giles Milner	Treasurer	1/4/18 –	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Association
Trustee selection methods	Elected by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

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Objectives and activities

Summary of the objects of the charity set out in its governing document

To improve and advance the education of children in the art of music.

Summary of the main activities in relation to these objects

The organisation of weekly tuition classes and ensembles and the organisation of a concert twice yearly at the end of the Autumn and Summer terms.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- Policy on grant making
- Policy programme related investment
- Contribution made by Volunteers

All administration is undertaken by unpaid volunteers. This includes manning of the reception area and providing refreshments each Saturday morning and managing the interface with the freelance teachers.

The main source of income is lesson fees. Contributions raised from donations are used to purchase equipment to develop the range of music-making available.

The centre makes a small number of grants each term in the form of reduced student fees.

Achievements and performance

Summary of the main achievements of the charity during the year

CSMC began the year with 40 students. It ended with 23 students and 16 vacancies.

We dropped from 9 to 6 teachers.

Rent remains a significant expense, but more manageable with the reduction from SchoolsPlus. The year showed a very significant loss as the result of a number of unforeseen factors. The committee agreed an 11% pay rise for teachers, the first rise in many years. The onset of the pandemic resulted in a number of students leaving. It was agreed that to support the teachers who as self-employed faced a particularly uncertain future, they would be paid in full until the end of the summer term. The remaining Gove Park Bursary funds were used to support CSMC's teachers. As the result of continuing teaching costs but reduced revenues the position at the end of d vacancies and a write off of unpaid fees. Cash remained stable and bursary grants were paid out of Grove Park Funds

Publicity consisted mainly of the CSMC website, and mentions in local papers/magazines, school notice boards / newsletters, flyers at school fetes and word of mouth, and has successfully attracted enough new students to fill many of the inevitable vacancies which occur throughout the year.

Concerts were held, in the Autumn term, and was well attended by friends and relatives. The summer concert was cancelled for obvious reasons. Additionally there was carol singing on Chiswick high Road.

During the year CSMC was able to offer lessons in Guitar, Piano, Flute, Saxophone, Clarinet, Percussion and Singing.

Additionally there was a good range of ensembles available – some offering the opportunity for instrument combination

Financial review

Brief statement of the charity's policy on reserves

The aim of the charity is to operate a balanced budget and to match its costs with revenues. A small reserve is kept as a contingency to enable the charity to continue in the event of a temporary decline in student numbers.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

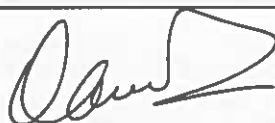
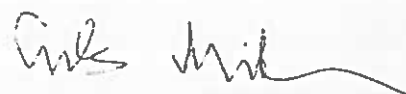
- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Oana Predescu

Giles Milner

Position (eg secretary, chair, etc)

Chair

Treasurer

Date

10.09.2021